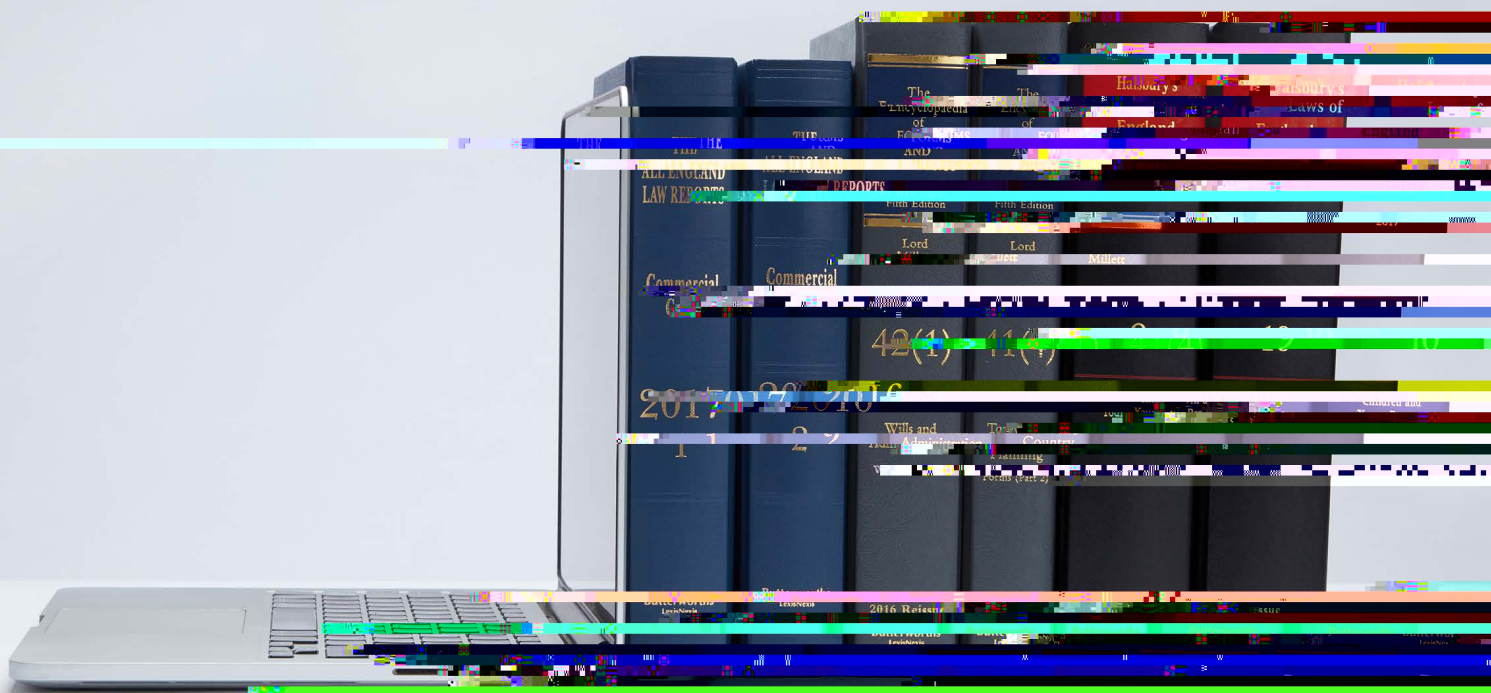


# Lexis® Library

## Handy Hints



# Logging In and Saving LexisLibrary as a Favourite

You can access LexisLibrary by clicking on the following link, or entering it into your web browser: [www.lexisnexis.com/uk/legal](http://www.lexisnexis.com/uk/legal)

## Add a Favourite

Click on 'favourites' or the Star icon at the top right of your web browser's address bar.

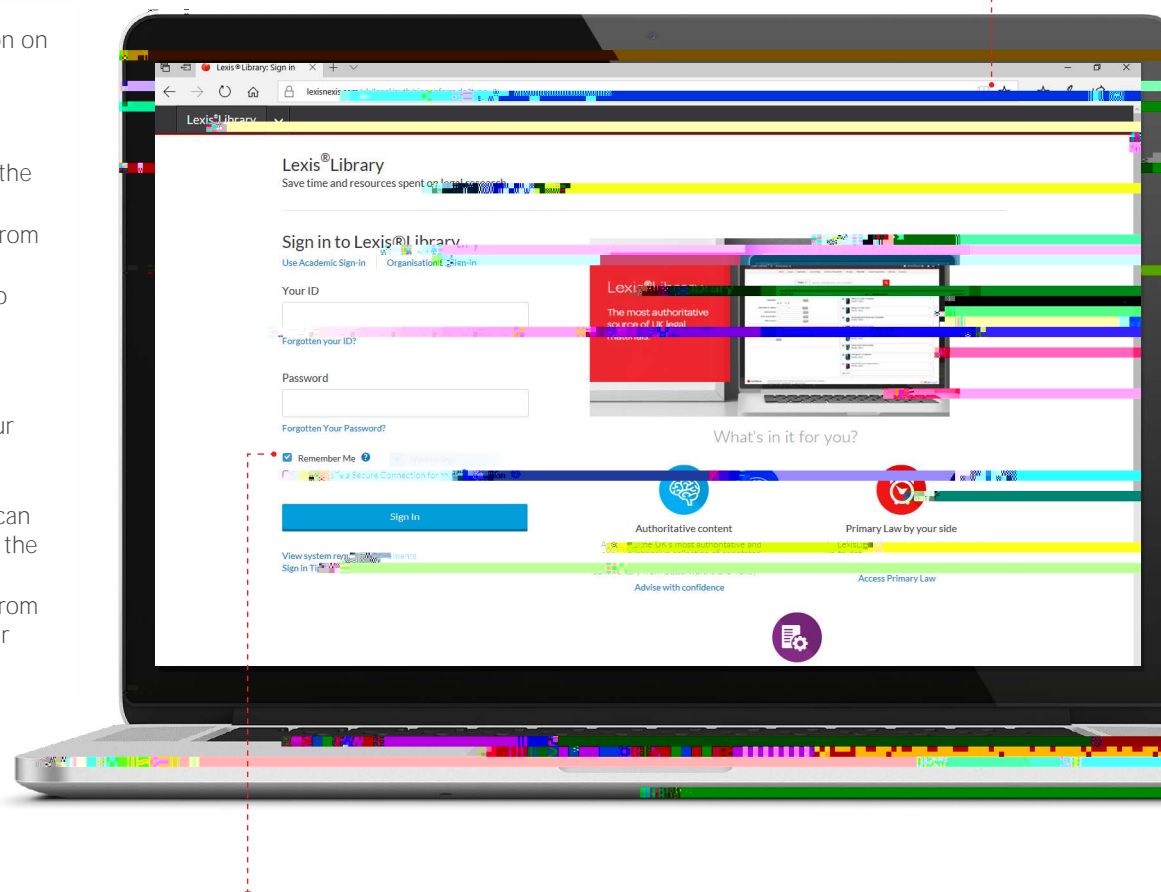
Save the log-in page as an icon on your desktop:

### 1. Internet Explorer

- Right-click anywhere on the log-in page.
- Select 'Create shortcut' from the menu.
- Choose yes to add this to your desktop.

### 2. Google Chrome

- Open LexisLibrary on your browser.
- Chrome window so you can see your desktop behind the browser window.
- Drag and drop the URL from the address bar onto your desktop.

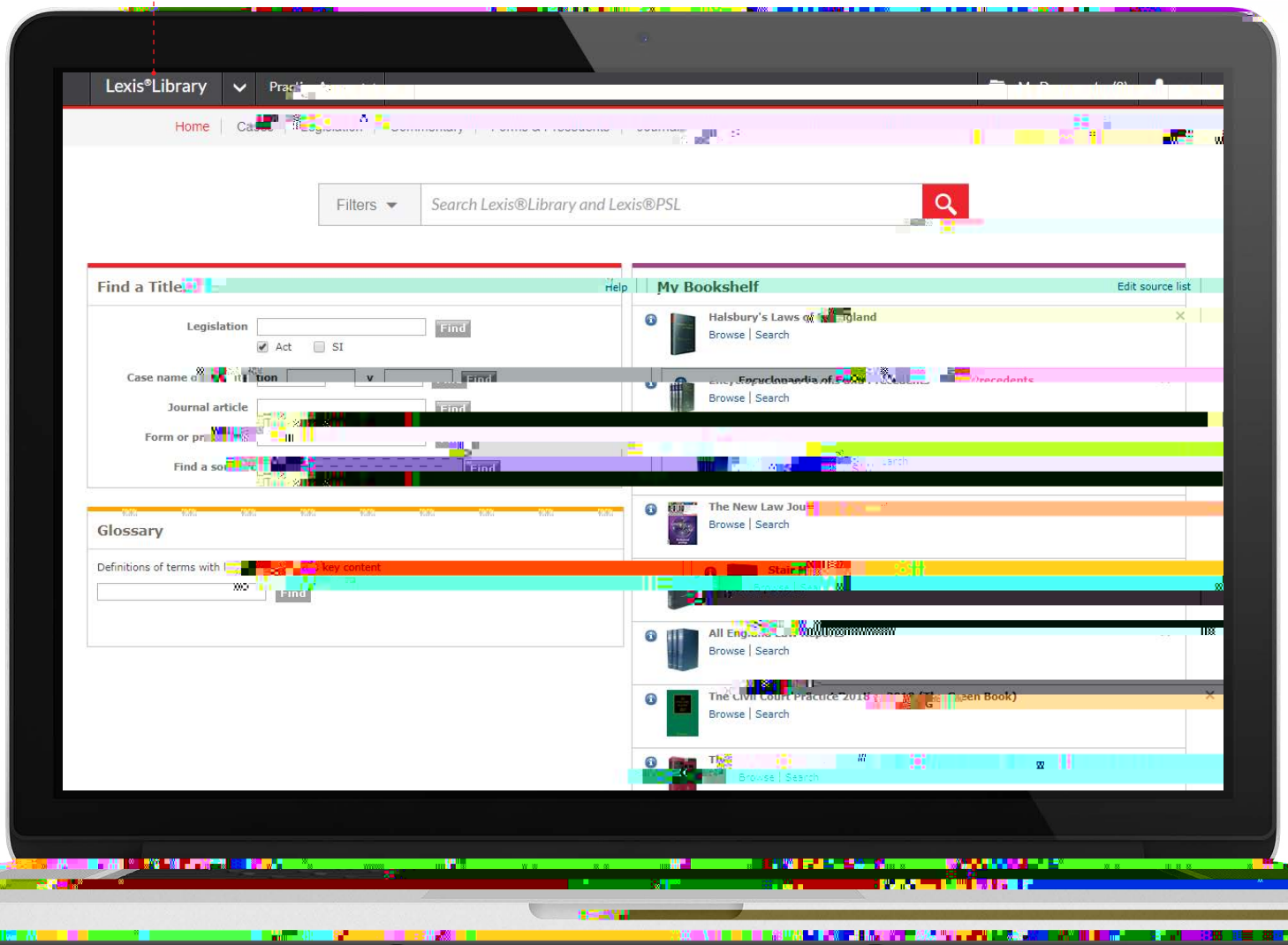


LexisLibrary homepage when accessing the site.

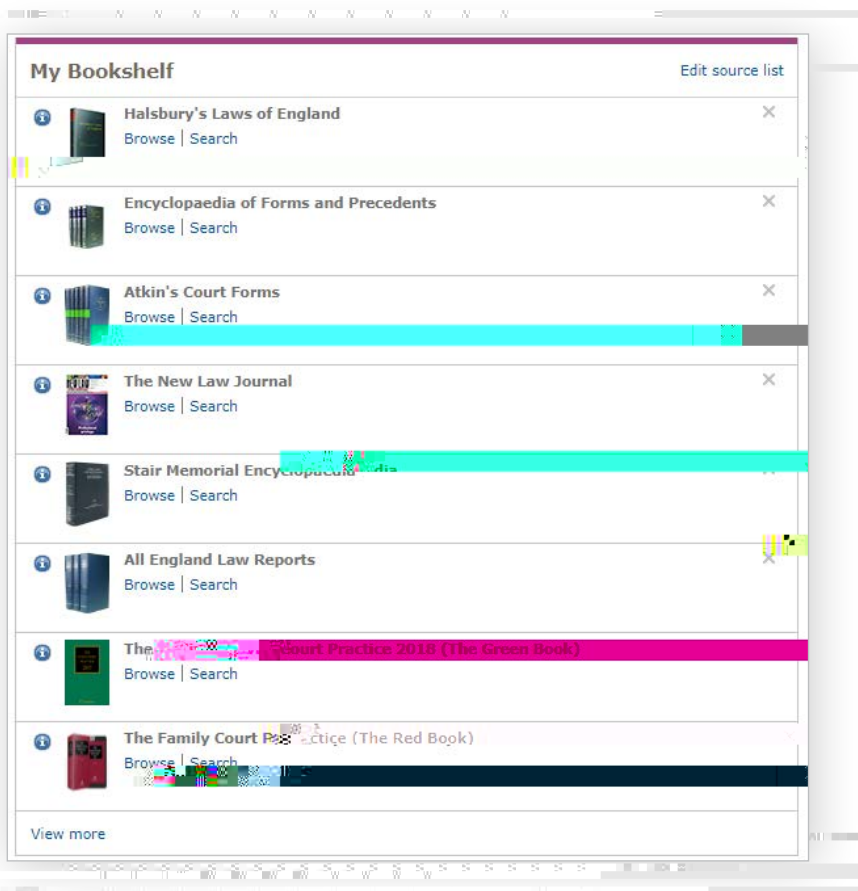
## LexisLibrary logo:

Use this logo to return to your homepage from any part of the site.

## Practice Areas:

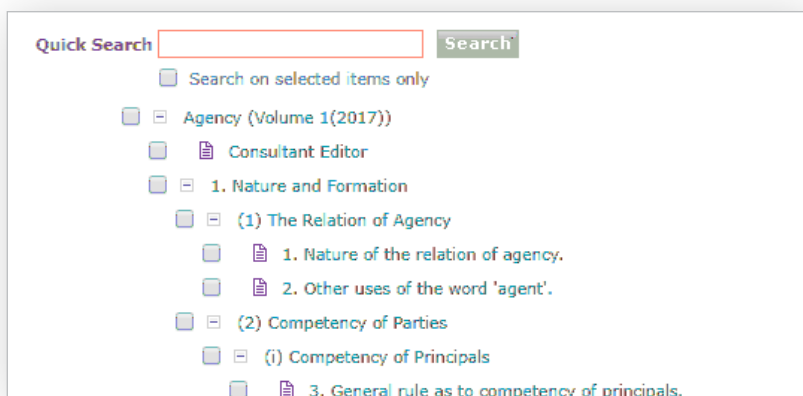


# Browsing from the Bookshelf



## Browsing:

the Bookshelf will take you to the book's table of contents.



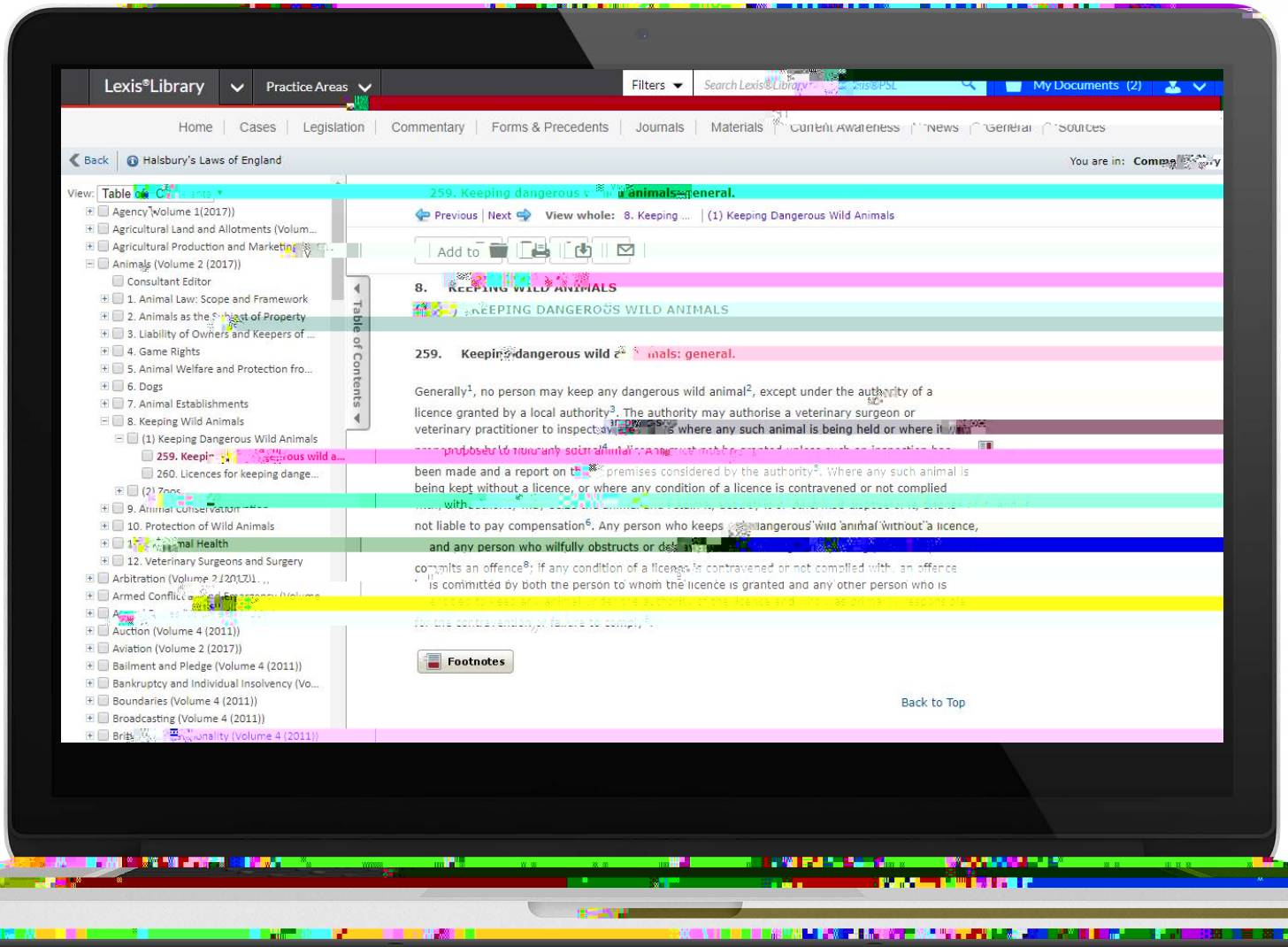
## Table of Contents:

Once you have the Table of Contents open, clicking on the '+' or '-' will open or close the next level

over the '+' icon will give you the

You will be at the page level when the when you see a page icon to

# The Document View



## Document Page:

- 

source.

- 

source y righV -1.2 Td007 clicking on t30 heading. M51.37 d( )/Span ActualTextFEFF0009DC (TEM/C20 0 Td002B\Y)0056u can eß &/Acc  
Ra

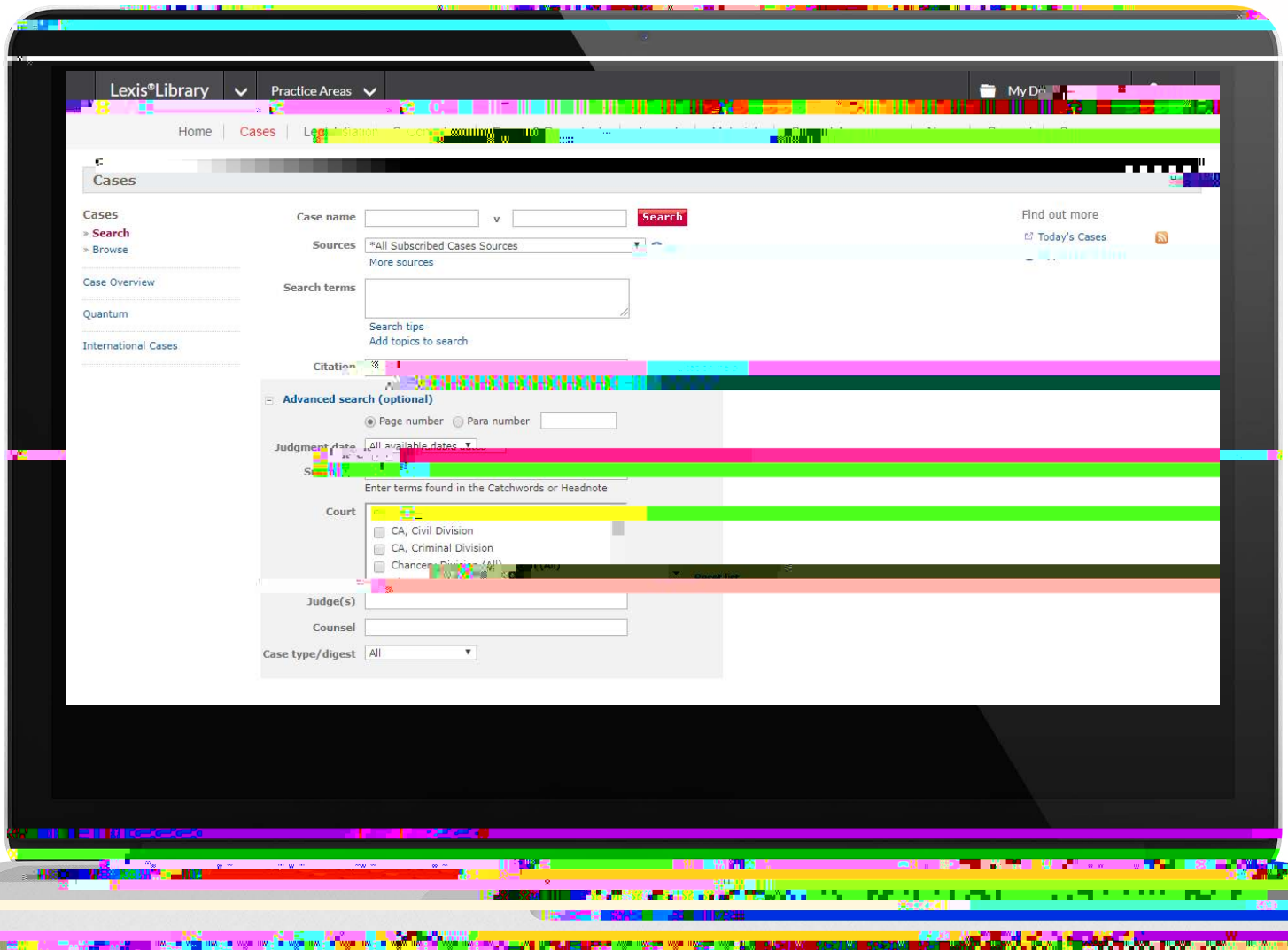
000

sour ii %0ê 60oAæð ~6i"XiÈãñÖA Ð ¾ .is Ä "i~@pÿ

# Advanced Search Tabs

## Searching tips:

- as a phrase.
- Connectors allow you to dictate with much greater accuracy the proximity at which your keywords appear and in which context they are used



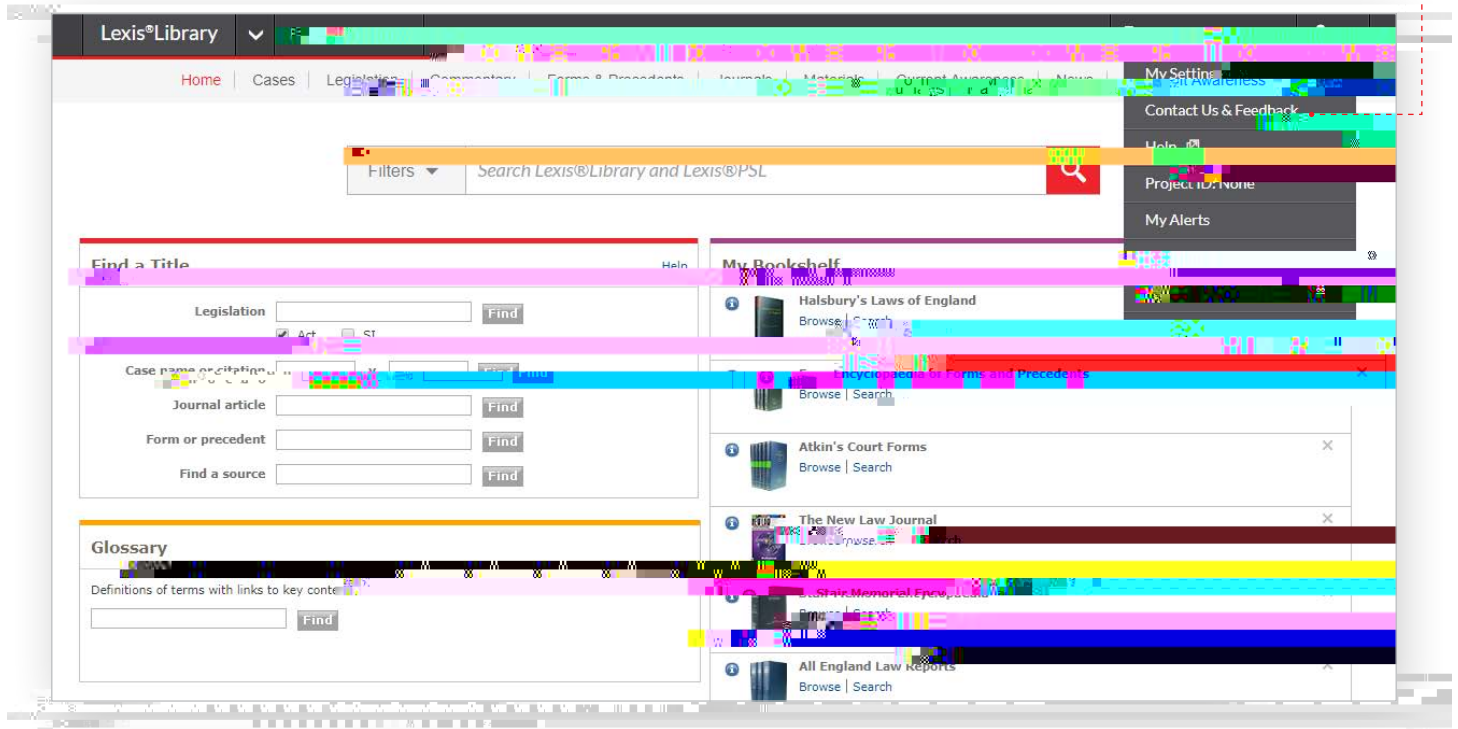








menu.



## Phone or email

Technical support, ID, or password assistance

Phone: +44 (0) 330 161 1234

Email: [technical.helpdesk@lexisnexis.co.uk](mailto:technical.helpdesk@lexisnexis.co.uk)

For assistance with finding documents or content queries

Phone: +44 (0) 330 161 1234

Email: [contentsupport@lexisnexis.co.uk](mailto:contentsupport@lexisnexis.co.uk)