

Libs

# Lexis<sup>®</sup>Library Academic User Guide

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- 1 Searching across your entire subscription
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You can use the large central search box to search across your whole LexisLibrary and LexisPSL (where applicable) subscription. Later in this guide, you will be taught on how to use search connectors; you do not have to employ any of these in this search box. It supports natural language, so you can type in a series of key words/phrases and simply search.





## Cases

Enter the case name, one or both party names is effective here. (e.g. Patel or Patel v Mirza)

Alternately, you can also search via citation, however, remember to omit any square brackets when doing so.

For example, [2015] Ch 271 would be entered as "2015 ch 271".



After pressing **FIND**, you will be linked to a list of results.

It is always useful to start with the Case Overview result. This will include a range of handy features, such as:

1. Links to all of the relevant legislation, including the relevant provisions, to the relevant cases.

You can return to the Cascan tf

## Legislation

Enter the Legislation title into the Legislation Field

You must tick the SI box to return secondary legislation results

To find Welsh Assembly Acts & Measures you need to untick both the Act and SI box

If you want to find the Primary Legislation and the associated Secondary Legislation you need to tick both Act and SI box To search for a specific section enter the title followed by the section number e.g. Equality Act 2010 s6



If you have not searched for a specific section you will see one result for each section of the Act/SI

Click on to the title result





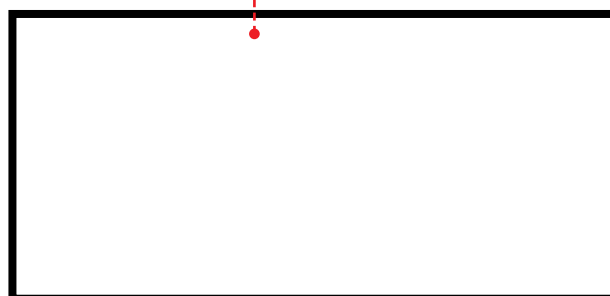
You will now see the arrangement of the Act/SI and from here you can link to your specific section

The Find out more box links you to Case law, Commentary, Journal articles and Subordinate Coa to R your th y ,

## Finding authority as cited by your lecturer (cont'd)

Use the Table of Contents but on to move quickly between sections of the Act/SI you are viewing

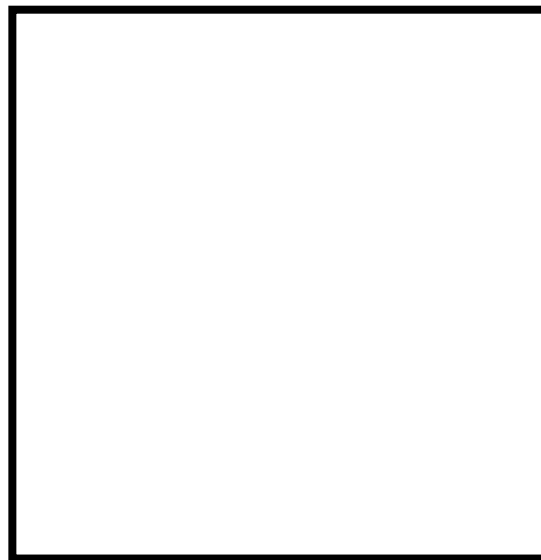
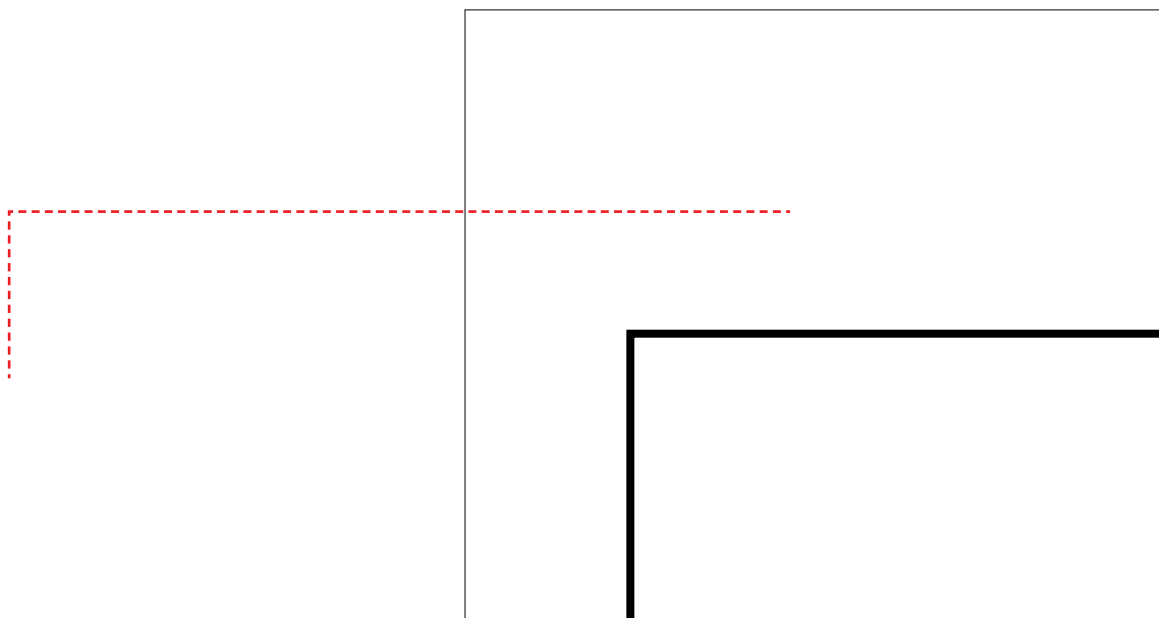
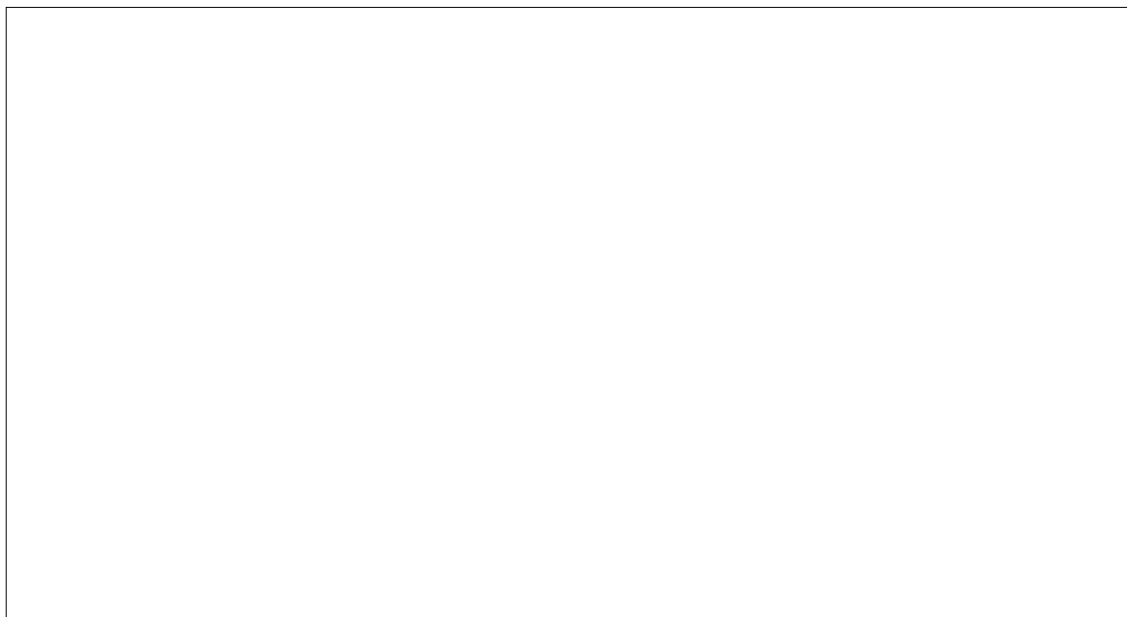
Click on the yellow notes symbol to see **Halsbury's Annotations** and Words and Phrases Judicially Considered. This lists all of the definitions the courts have applied to the wording of the Act and links to that Case law. This will help you improve your marks

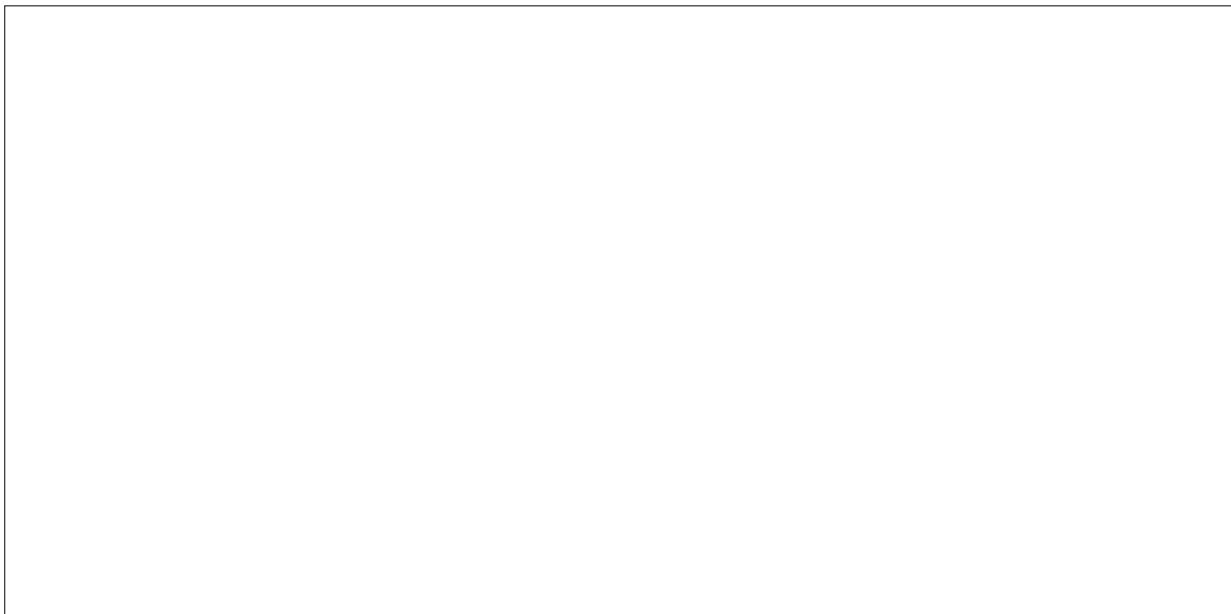


If you need to see how the Legislation looked at a past point in time you can use the Historical Version links



From the home page  
select the *General* tab





You can work with all of your

You can restrict your search to a particular date range. [This can help](#)

## Finding Commentary

You will need to select the Commentary tab from the home page.

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Halsbury's Laws of England is an encyclopaedia of the law in England and Wales. It provides unbiased commentary on how the law operates in these jurisdictions and provides links through to associated legislation, case law and Databases.

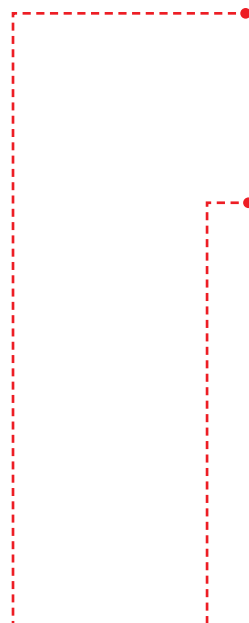


1. Click on the plus to the right of the blue headings to explore that chapter

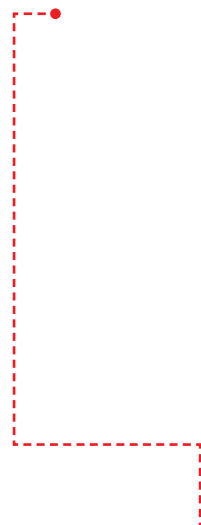


If there is an *Update* box make sure you click on it. This will reveal all of the update information you will need to consider including case law and legislation which affects the information in the main text. This is very important if there has been a change in the law.

(This is Subscription sensitive).



The *Legal Terms* box will link you to associated terms. Select these to access a definition, key case law, key legislation and key commentary relating to the term



The location box tells you all the information you need to accurately cite Halsbury's/ Stair in your essays

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